**IMC Board Meeting Minutes: February 21, 2012**

Present: Gary Storm, Danielle, Chynoweth, Belden Fields, Durl Kruse, Carol Ammons, Deloris Henry, Chris Ritso, David Green, Ricardo Diaz, Martel Miller; Recorder: David Green

1. Additions to proposed agenda

Ricardo: issue related to WRFU

1. Approval of minutes from 1-24-12

* Approved by consensus

1. Public Comment period (Guests)
2. Operation Manager’s Report (w/recommended actions)

**Carol**: C4A report:

* The original contract was 3 years, with space as-is; was a good deal
* IMC will covered utility costs for 2011
* IMC will likely re-coup rent from transferred space
* Lease that was signed 2 ½ years ago still stands
* IMC should be explicit that late fees for C4A are being forgiven
* Lease was clear about taking property as is
* Issue of C4A security deposit

Preparation to rent space upstairs:

* No separate utilities, will be included in rent
* Separate room rates do not preclude group rate
* May increase rental income significantly in future

Incident Saturday (Feb. 18)

* Suggest that IMC request lessee to be 21 years old, or seek co-sponsor if under 21
* Suggest security person in building for some events, especially parties
* There has been a no alcohol policy, and a time cut-off, but people can drink beforehand
* Hasn’t been proper monitoring of security issue
* Should be able to identify need for additional security when it should be required
* Right of IMC to demand security should be written into contract
* Alex needs to bring to Carol’s attention anything that looks like “party” rather than concert
* Need IMC Board member contact to be called when police are called
* Suggest 18 age of adulthood, keep signer as 18—but right to refuse contract
* Security deposit required, accept credit card, will be forfeited if police called

1. Board Committee Reports (w/recommended actions)
2. Finance Committee (Ricardo/Durl)

* **Durl** will not schedule audit for March, too expensive, **John Knoblett** would do it from May 1st to June 30th, for same price $6,000.
* Approved by consensus

1. Building/Facilities Committee (**Chris**) (see **attachment**)

* Request for expenditures
* Lower level women’s restroom, pre-approval $863 (or lower, if 2nd lower bid)
* Outdoor lighting updates, $612 (or lower, if 2nd lower bid)
* Consensus reached
* Additional projects, bids out, prioritization for next 2 or 3 years
* Look for regular service from Dan/Reliable, will be outlined in coming months
* Schedule for regular maintenance tasks

1. Fundraising Committee (**Danielle**)

* Plan to thank people
* Illinois Arts Council grant due March 15, DC & CA, renewal, hope to increase from $7,000
* Do have form letter for donors for IRS

1. Personnel Committee (**Deloris**)

* Attachment distributed for feedback, working document
* Hope to approve by March 20th
* Durl look at employee categories, p. 3
* All-purpose leave time, full and part-time
* Distribute benefits chart – pay part-time people for 10 paid holidays
* Points related to jury duty, benefit for free public space
* For approval at March meeting

1. Action Items
2. Board Staff and Committee Actions—from above
3. **Ricardo** concern re WRFU

* **Ricardo** met with Don & Tom of RFU, came up with proposal
* RFU dissolves as Working Group
* IMC takes as one of programs, Board makes final decisions (not practical change)
* Take manpower under IMC rules, station manager report to IMC operations manager, provide for station manager
* **Ricardo** will be station manager, FCC, will be responsible for rules being followed
* New rules given to every air shifter, pay dues, etc.; sanitizes financial situation
* Commit to working with Grassroots Radio Conference;
* Working group dissolve with $0 balance
* Could put tower up and rent space on it; antenna not interfere with RFU broadcast; engineering report would have to be done
* **Danielle**: Hopefully new model for “de-siloed” radio, print, other media
* Need to be in accordance with FCC emergency management in June
* License renewal in December; IMC needs to be responsible, rather than Socialist Forum
* Who will train people to get on air? No answer yet.
* Alex may have duty as AmeriCorps, monthly training
* Need structure for volunteer recruitment
* Socialist Forum hasn’t been involved anyway, Belden will check with list
* AmeriCorps structure could address RFU issue, but need permanent person
* This speaks to need for change in Working Group structure
* Tech responsibilities can also relate to this collaboration
* ACORN money is not in tower fund
* Durl needs input regarding financial aspects of Tower process
* Consensus for proceeding with this structural reform process

1. Grassroots Radio Conference: Update and Action (**Danielle, Kristina Williams**)

* Need firm commitment from Board to host
* Carol put together working committee, two meetings, recruitment process, national recruitment
* Need loan, grant, seed money to start -- $2,400
* Consider hiring part-time person to co-ordinate other 52 hours of volunteer work per week, until middle of August
* Chris: website ready for next week, coordinator would maintain website for whole event
* July 26-29
* Need $2,000 loan, but would get income in a couple months
* Consensus???

1. Tech Position/Hire (**Chris**)

* Barry Todd interested, should be able to support with charges from tenant; Barry has been volunteering 4 hours per week
* Drafting job description for full-time coordinator

1. Discussion Items
2. Board relationships to Working Groups and Steering Group
3. Next meeting: March 20

Adjourned