**IMC Board Meeting Minutes for January 24, 2012**

**Board members present**:, Carol Ammons, Ricardo Diaz, David Green, Deloris Henry, Danielle Chynoweth, Belden Fields, Durl Kruse, Chris Ritso, Ken Salo, Gary Storm

**Visitors**: Kristina Williams, Grassroots Radio Conference; Don McClure, WRFU

**Recorder**: David Green

1. **Additions to proposed agenda**

* None

1. **Approval of minutes from 12-20-11**

* Approved by consent

1. **Public Comment period (Guests)**
2. Kristina Williams (Grassroots Radio Conference, 20-30 minutes)

* A document explaining the event was distributed
* Danielle: steering group has voted to host the event
* Belden: Where would WEFT fit in?
* Kristina: there is interest from some WEFT associates
* Kristina: the radio aspect is part of larger tech concerns, including broadband
* Chris: we are UC2B institution, IMC has great synergy potential, expansion imminent
* Ken: what will the attendance be?
* KW: 150-200
* Danielle: hope to promote diversity, keynote speaker
* Ken: should engage WBCP (local station)
* Deloris: Agree regarding WBCP engagement
* Carol: July date perhaps problematic regarding space
* Carol: the coordinator role will be crucial, also need working committee
* Don: WRFU at low ebb; hopes tower project is completed this year
* Ricardo: lots of work, but can be impetus for vertical integration; IMC should make an ambitious commitment
* Gary: Do we need ad hoc committee?
* Carol: are people ready?
* Danielle: there is co-sponsor commitment; DC Prometheus radio time; volunteers from last year; will have human power to make happen; this is an opportunity for national attention and funds for IMC; will need to hire additional help; need to commit by end of Feb.
* Danielle: We need to demonstrate capacity in one month to get full backing of GRC; then have 1st meeting
* Danielle: Will IMC board authorize approach to GRC? This will depend on demonstrated progress and readiness to commit to host conference
* Gary: proposes to authorize exploratory committee
* Durl: proposes approval to set up planning committee; at February meeting update from planning committee; Board should not commit until February meeting.
* Kristina: will pull in committee members
* Ken: should check broader interest
* Chris: working group participation needed to counter fragmentation
* **Board support for initial effort, final decision to host conference at Feb. meeting**
* **Barring lack of progress, will support hosting GRC**

1. **Operation Manager’s Report (w/recommended actions)**

* Carol: has hired replacement for YMCA part-time position

1. **Board Committee Reports (w/recommended actions)**
2. **Finance Committee (Ricardo/Durl)**

* Durl: seek approval of 2012 budget
* Durl: conservative projection of membership income
* Danielle: can’t expect same income from Community Shares
* Danielle: more expected expenses for repairs
* Chris: Facilities Committee has a plan for what will be done
* Durl: sustaining fund is $2000+ for unexpected operational expenses
* Danielle: proposes fire alarm service end
* Danielle: need room for matching funds for members to attend conferences
* Carol: Given repairs, will have to amend initial budget for additional $5000; also amend for staffing/personnel
* Belden: should adopt provisional budget, with quarterly reviews, updates
* Durl: Amanda will plug in amounts, updates at Board meetings
* Durl: there are funding sources beyond GenOps; IMC is not “cash poor”
* **Approve tentative budget framework by consent**
* **Adopt financial procedures, amended to reflect bid limits by consent**
* Board designates Operations Manager to sign leases by consent
* Ricardo: Shows group follow-up; Larry Keller has been invited to follow procedures; may have to forego Shows $ held by Larry, which is unknown; future emphasis on standard procedures for Shows receipts
* Chris: Ed (Shows) is seeking to make improvements; will bring quotes to Facilities Committee

1. **Building/Facilities Committee (Chris)**

* Chris: report attached, with recommendations
* **Approve spending for items 1,2,4 on attached report, by consent**

1. **Fundraising Committee (Danielle)**

* Danielle: report
* Belden: reference to Bob McChesney program participants, Danielle and Gary
* Danielle: recommends continuing sustaining fund
* Belden: recommends future fundraising for sustaining fund not be ear-marked
* Propose discontinue growth of sustainer fund; but continue to ask for yearly commitment

1. **Personnel Committee (Deloris)**

* Chris: proposes part-time tech position
* Danielle: need to put tech worker in place ASAP
* **Durl: proposes hiring on basis of hourly budget and contracting out, approved by consent**
* Deloris: first meeting; plan to inform IMC Board on cost of recruitment and retention of qualified personnel
* Carol: is getting committee procedures in place

1. **F. Action Items**
2. Board Staff and Committee Actions—from above
3. Approval of UIUC contract (Ken)

* Hosting of UIUC event --“Cities and Inequalities in a Transitional World” didn’t transpire, due to scheduling conflict with use of IMC space; discussion of causes of missed opportunity in relation to future opportunities

1. Brainstorm members to serve on Board Standing Committees
2. Representatives from IMC Working Groups
3. IMC members at large
4. Public at large
5. Reschedule building tour and potluck
6. **G. Discussion Items**
7. Board availability and transparency to Membership (Danielle)

* David’s responsibility for posting on IMC website

1. **Proposal** to invite Working Groups to bring reports/updates to IMC Board on rotating basis each month (Gary)

* **Approved by consent**
* Chris: need individual outreach, put on next meeting agenda, proposes to involve working groups in Board process

1. Member vs. non-member rental rates for use of IMC (Ricardo)—referral to Finance Committee?
2. **Next meeting: February 21**